

ACADEMIC TRANSCRIPT REQUEST

Office of the Registrar

Official transcripts are available from Enrollment Services for the fee of 40 Dhs/ Urgent request: 100Dhs
 (Postage fees for express mail: 50Dhs; registered mail:17 Dhs within Morocco;
 30 Dhs (US \$4) mail to Europe; 40 Dhs (US \$5.5) mail to America; 45 Dhs (US \$6) mail to Asia)

PLEASE ATTACH THE PAYMENT RECEIPT TO THE FORM.

Normal request Urgent request Undergraduate Graduate

Student Name: _____ Student ID Number: _____

Given Name
Family Name

Prepare _____ official copy(ies) of my academic transcript I will collect the transcript(s) at Enrollment Services

Number of Copies
 I want the transcript(s) mailed to the address provided below

Address to which Transcript(s) is/ are to be Post mailed _____

Transcript(s) needed During the current term **OR** at the conclusion of the current term

Student Signature: _____ Date _____

TO BE COMPLETED BY THE FINANCIAL AID & BUSINESS OFFICE

Cleared by Financial Aid Coordinator _____ On _____
 Cleared by Business Services _____ on _____ Payment received by _____

Received by Enrollment Services on _____ Processed on _____

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