

REQUEST FOR SEMESTER OFF

Students who are in good standing may request to stay out of school for one semester for financial or personal reasons. The University will anticipate your return based on the semester indicated on the REQUEST FOR SEMESTER OFF Form. No additional notification or admission application is required if you return as planned.

If you do not return as planned, you will lose your status as a continuing student. If you wish to return after one year, you will be required to complete the READMISSION APPLICATION and submit a non-refundable fee of 150 Dhs. (US \$ 50)

Semester last enrolled at AUI: Fall _____ Spring _____
Semester you will return to AUI: Fall _____ Spring _____

Student Name _____ IDN° _____
Last First Middle Complete number

Reason for leave request _____

Signature _____ Date _____



Print below an address where AUI may contact you during your semester off.

Name _____

Address _____

City _____

Phone _____

Office Use Only

Approved ___ Signature _____

Denied ___ Signature _____

Reason for denial _____
