

**APPEAL FOR PERMISSION TO REGISTER**

(To be completed up by undergraduate students in unsatisfactory standing or on continuous probation)

*According to AUI policy, undergraduate students are considered to be in unsatisfactory standing if the semester GPA is less than 1.5. Students in this standing must obtain a special permission from the Committee on Student Standing and the Dean before they can re-enroll.*

*To return to satisfactory standing at the end of the next academic semester, a GPA (semester Grade Point Average) of at least 2.0 and a CGPA (Cumulative Grade Point Average) of 2.0 or greater is required.*

*Students in this standing must obtain a special permission from the Committee on Student Standing and the Dean before they can re-enroll.*

*Students in unsatisfactory standing or on continuous probation may not exceed 12-13 semester credit hours in the subsequent term.*

Student Name \_\_\_\_\_ IDN° \_\_\_\_\_  
Last First Middle Complete number

Academic Level: Undergraduate / \_\_ / Appeal for \_\_\_\_\_ Semester

School: Business Administration / \_\_ /  
Science & Engineering / \_\_ /  
Humanities & Social Sciences / \_\_ /

**STATE REASONS FOR REQUESTING PERMISSION TO REGISTER**

Placed in Unsatisfactory Standing / \_\_ /  
Placed on Continuous Probation / \_\_ /

**Outline of Appeal Letter:** (to be attached)

- I. Diagnosis for reasons behind low performance
- II. Study strategy for success if re-admitted

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Dean's comments .....

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Dean's signature \_\_\_\_\_ Date \_\_\_\_\_

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VPAA's comment .....

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VPAA's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Received by the Registrar on: \_\_\_\_\_

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