

APPEAL FOLLOWING DISMISSAL FROM THE UNIVERSITY

Please attach to this form the following documents:
1. Detailed appeal letter following the outline below.
2. Evaluative letter(s) from training supervisor (if applicable)

Semester for appeal: **Fall 2006** **Spring 2007** **Summer 2007**

Student's Name: _____ Student number: _____

Period of dismissal: _____

Outline of Appeal Letter:

- I. Diagnosis for reasons behind low performance
- II. Study strategy for success if re-admitted
- III. Description of activities carried out during dismissal period
 - III.1. Activities and tasks accomplished
 - III.2. Benefits from activities
 - III.3. Difficulties encountered
 - III.4. Ways they were confronted

Outline of Evaluative Recommendation from Training Supervisor (if applicable)

(Plan de la lettre de recommandation à rédiger par le directeur du stage)

- 1 - Objectives and tasks for which the student was responsible during the training.
(Objectifs et tâches effectués durant le stage)
- 2 – Student contribution to team work.
(Contribution de l'étudiant(e) au travail d'équipe)
- 3 - Technical contribution and performance to reach the objectives.
(Apport technique et performance en vue d'atteindre les objectifs du stage)
- 4 - Student strengths during the training.
(Points forts dont l'étudiant(e) a fait preuve durant le stage)
- 5 - Aspects on which s/he can improve.
(Aspects à améliorer)
- 6 – Period of training
(Durée du stage)
- 7 – Frequency (number of hours per week)
(Volume horaire hebdomadaire)
- 8 – Evaluation of performance
(Evaluation générale du rendement)

Student Signature: _____

Date: _____