

## **Student Mobility Grant**

### **Purpose:**

To encourage students to submit papers and make presentations about leadership, community service, academic subjects or other extra-curricular projects. To assist deserving students in meeting students from other cultures to exchange ideas and experiences and thus gain international experience.

### **Procedure:**

Applicants must submit an application to the Vice President for Student Affairs, giving the following information:

- Conference title, Description, Place, Date, Participant(s)
- Budget (tickets, fees, room and board, etc)
- Amount Requested - Specify how much will be covered from the applicant's own funds, external sponsors, conference organizers, etc.
- Explain expected participation in the conference (i.e. participant, presenter, organizer, etc.)

When a student is awarded a portion of the grant, they will be notified in writing of the amount of the grant by the Office of the Vice President for Student Affairs.

Upon return from the conference, students are required to submit an acceptable report to the VPSA. At the end of the semester, each student who went to a conference with the help of this grant will be required to participate in a presentation about their experience/findings to the AUI community. Any student who fails to complete the report and the presentation will be placed on financial hold until these requirements are met.

In the case that a student accepts the grant and then decides to cancel, if the amount has not been spent, then they will lose it. If it has been spent or committed without possibility of reimbursement, and they choose not to go, then they must refund it. If they cannot go due to circumstances beyond their control, they may appeal not to be charged.

### **Conditions**

- Be a regularly enrolled degree-seeking student
- Be in good academic and disciplinary standing
- Have completed at least 30 credits
- Be accepted as a participant in a national or international event involving students either as a contributor, organizer or active participant.

### **Selection**

- A selection committee will consider applications and make recommendations on amounts to be granted. Decisions will be based on the quality of the event, level of participation, benefit for the applicant, interest for the institution, the applicant's standards, involvement in university life, and other similar variables.
- Priority will be given to those who are presenting or whose papers were accepted.
- Funding can only be partial. Some contribution is expected from the students either from their own funds or through external sponsors.
- Students may apply once per year, but priority will be give to those who have not attended a conference before.